**1st Annual JLSF Holiday Faire**

**Thursday, November 30, 2017
Vendor Application Form**

**Vendor Information**

**Vendor:** ☐ Individual or ☐Company

**Vendor Name**(as it should appear on print/online)

**Name of Contact Person**(for organization/company)

**Address**

**City  State    Zip**

**Email    Phone**

**Event information**

**What items will you be selling at the Holiday Faire?** Please include a description of the items and include photos if able.

**How many tables will you need?** ☐ 1 table (free)    ☐ Additional tables ($50 each)

**I would like to donate an item for a door prize:** ☐ Yes, will mail in. ☐ Yes, will bring with me to the event.  ☐ No, thank you.

Move-in will begin at 2 p.m. on Thursday, November 30, 2017. VIP Shopping will begin at 4 p.m., with general admission shopping at 5 p.m. The event will conclude at 9 p.m., and all vendors will need to be moved out by no later than 10 p.m.

An elevator will be available for your use. We cannot provide parking for our vendors. Vendors may only have 2 people working from 4pm to 9pm, but additional people can help with move-in and load-out.

**Please sign and return form by October 30, 2017 to secure your space.**

The Junior League of San Francisco, Inc. is a 501(c)(3) nonprofit organization (Tax ID Number 94-1156336). By signing this form, you agree that you will attend the 2017 JLSF Holiday Faire and will donate 15% of your profits made back to JLSF.

**Vendor Contact Signature (required)    Date**

**JLSF Holiday Faire Contact    Phone**

**Mail:**JLSF Holiday Faire, 2226A Fillmore Street, San Francisco, CA 94115

**Email:**SFAC@jlsf.org

**Questions:** 415.775.4100

If the above is signed, it means that you, the vendor, agrees to donate 15% of the amount made at the 2017 Holiday Faire to The Junior League of San Francisco. All donations should be received no later than 6 weeks after the event.​